



Executive Base Network Expands Business Mailbox Rental and Mail Handling in San Ramon

September 10, 2026

San Ramon, California - September 10, 2026 -

Executive Base Network, a women-owned executive suite and virtual office provider serving the Tri-Valley since 1984, has expanded access to its business mailbox rental and mail handling services for small businesses, consultants, and remote professionals across San Ramon and the surrounding communities. The service gives professionals a staffed commercial address as an alternative to a traditional post office box.

Mail addressed to clients is received at a staffed commercial office building at 111 Deerwood Road rather than a PO box. Many banks, licensing agencies, and clients treat a commercial building address as a more credible business location, which can matter for professionals establishing accounts, registering entities, or presenting a consistent presence to customers.

Under the program, on-site reception staff receive, hold, and can forward mail on behalf of clients. This staffed approach is intended to help home-based and mobile professionals keep correspondence organized and secure while they work remotely or travel. Executive Base Network mail handling services are structured so that clients can retrieve items at their convenience or arrange forwarding to another location.

Mailbox rental is available on its own or as part of virtual office packages that start at 45 dollars per month on month-to-month terms. The month-to-month structure allows professionals to add or remove services as their needs change, without a long-term commitment. Virtual office packages also include a professional Tri-Valley address, live receptionist service, and access to conference rooms and meeting facilities.

The expansion responds to continued growth in remote and hybrid work throughout the Bay Area, where solopreneurs, consultants, and small firms increasingly seek a professional address without the cost of full-time office space. A staffed mailbox addresses a practical need for these professionals, who often cannot receive business deliveries reliably at a home address and may face restrictions when using a PO box for official registrations.

Executive Base Network operates as a locally owned business center with an emphasis on personalized service and transparent pricing. In addition to mailbox rental, the company provides full-time office packages, meeting room rentals, and private offices on demand, with meeting spaces equipped with professional-grade technology and high-speed internet. Professionals interested in mailbox rental can contact Executive Base Network to review available options and terms.

Tara Teodoro, President and CEO of Executive Base Network, said reliable mail handling supports the credibility and daily operations of smaller ventures. "For small and home-based businesses, a staffed commercial address and dependable mail handling help owners look established and stay organized," Teodoro said. "When mail is received, held, and forwarded by a real person at a real office, professionals can focus on their work knowing their correspondence is managed carefully and their business presents a consistent, professional face."

Executive Base Network is an office space and virtual office provider based in San Ramon, California. Founded in 1984 and women-owned, the company offers full-time office packages, virtual office packages, meeting room rentals, private offices on demand, and business mailbox and mail handling services for professionals throughout the Tri-Valley region.

###

For more information about Executive Base Network, contact the company here: Executive Base Network Tara Teodoro (925) 831-3535 info@executivebasenetwork.com 111 Deerwood Road, Suite 200 San Ramon, CA 94583

Executive Base Network

Executive Base Network offers collaborative and cost-effective executive suites, virtual office services, and on-demand private offices in San Ramon, CA, catering to professionals seeking dynamic workspace solutions.

Website: <https://www.executivebasenetwork.com/>

Email: info@executivebasenetwork.com

Phone: (925) 831-3535

